



# GIFTED SUPPORT NETWORK

[www.giftedsupport.org](http://www.giftedsupport.org)

## Library Lending Procedure

1. A member may borrow a maximum of three (3) books.
2. Borrowing period is until the end of the following term, or earlier if the book is requested by someone else.
3. A \$10.00 deposit is collected when books are borrowed and returned when all outstanding books are returned.
4. When a book is borrowed, the librarian
  - (a) records the name, address and phone number of the member;
  - (b) records full details of each book borrowed; and,
  - (c) collects and records receipt of the \$10.00 deposit.
5. When books are returned, the librarian
  - (a) checks off books in the library record; and,
  - (b) returns the \$10.00 deposit.
6. It is the responsibility of the borrower to make arrangements for return books to the librarian after the borrowing period has elapsed.

Beverley is the current librarian and can be contacted on 0439 474 668. The library is usually available at GSN seminars. However, if you don't normally get a chance to see the library, Beverley is always happy to arrange a mutually convenient time to enable you to borrow books.